Powers and duties of the officers:

Officers of the University

1. Chancellor
2. Vice-Chancellor.
3. Pro-Vice Chancellor
4. Registrar
5. Finance Officer
6. Controller of Examinations.
7. Deans
8. Any other post introduced by the Board of Trustees from time to time.
   i. All the Officers shown in above shall be appointed from the Christian Minority Community.
   ii. The powers and duties and other terms and conditions of service of the above shall be as may be prescribed in Bye-laws.

1. Chancellor:

   The Chancellor shall be the Head of the Institute and shall when present preside over the convocations of the Institute. The Chancellor may nominate representative(s) to authorities, and shall to the extent necessary nominate a person to represent the various interests for the furtherance of the objective of the Institute.

2. Vice-Chancellor:

   The Vice-Chancellor shall be appointed by the Chancellor from the panel of three names suggested by a Search-cum-Selection Committee. The Vice-Chancellor shall hold office for a term of 5 years, and it may be extended up to one more term subject to agreement/approval of the Board of Management and Chancellor. The Vice-Chancellor is the principal academic and executive officer of the University. He exercises general supervision and control over the affairs of the University and implements the decisions of the authorities of the University. He is responsible for appropriate administration, organization, instruction and management of affairs of the University. The other terms and conditions of service of the Vice-Chancellor shall be as may be prescribed in Bye-laws.
3. **Pro-Vice Chancellor:**

The Pro-Vice Chancellor shall be appointed by the Chancellor in consultation with the Board of Management. The Pro Vice-Chancellor shall hold office co-terminus with the office of the Vice-Chancellor. Subject to the control and supervision of the Vice-Chancellor, the Pro Vice-Chancellor shall perform such duties and exercise such functions and powers as the Vice-Chancellor may specify generally or in individual cases and shall assist the Vice-Chancellor on all matters pertinent to the academic and administrative. When the Vice-Chancellor is on leave or is away from campus for any other reason the Pro-Vice Chancellor shall perform the functions of the Vice-Chancellor. The other terms and conditions of service of the Pro-Vice Chancellor shall be as may be prescribed in Bye-laws.

4. **Registrar:**

The Registrar shall be appointed by the Chancellor in consultation with the Board of Management/on the recommendations of the Selection Committee. The Registrar shall have the powers and duties as may be specified in the Rules of the University, or as may be specified by the Board of Management from time to time. The other terms and conditions of service of the Registrar shall be as may be prescribed by the Bye-laws.

5. **Finance Officer:**

The Finance officer shall be appointed by the Board of Management. The Finance Officer shall work under the supervision of the Vice-Chancellor and is accountable to the Board of Management through the Vice-Chancellor. He would be an advisor to the Vice-Chancellor for financial matters. Subject to the control of the Board of Management to manage property and investment of the Institute, he shall be responsible for the preparation of annual budget estimates and statements of account for submission to the Finance Committee and the Board of Management. The other terms and conditions of service of the Finance Officer shall be as may be prescribed in the Bye-laws.

6. **Controller of Examinations:**

The Controller of Examinations shall be appointed by the Board of Management. The Controller of Examinations shall work under the supervision of the Vice-Chancellor and is accountable to the Board of Management through the Vice-Chancellor. The
other terms and conditions of service of the Finance Officer shall be as may be prescribed in the Bye-laws.

7. Deans:

The Deans in the VC’s Office shall be appointed by the Board of Management. The Deans shall have the powers and duties as may be specified in the Rules and Bye-laws of the Institution, or as may be specified by the Board of Management from time to time.