



Karunya INSTITUTE OF TECHNOLOGY AND SCIENCES

(Declared as Deemed to be University under Sec. 3 of the UGC Act. 1956)

A CHRISTIAN MINORITY RESIDENTIAL INSTITUTION

MHRD Approved & NAAC Accredited

Karunya Nagar, Coimbatore - 641 114, Tamil Nadu, India.

ENROLLMENT LETTER

**Dr. R. Elijah Blessing, M.E., Ph.D.,
REGISTRAR**

KITS/REG/UG/Enrollment/5382/2019

28-05-2019

**To
All Provisionally admitted candidates**

Dear candidate,

Sub: KITS – Admission into **UG and PG (Integrated Programmes)** for the academic year 2019 - 20 – Invitation for Enrollment – Regular Class Commencement – Regarding.

Programme / Branch	Reporting Date and Time
B.Sc. (Hons.) Agriculture / Horticulture, B.Tech. Agricultural Engineering, Biotechnology, Food Processing and Engineering	19th July 2019 (8.30 AM)
M.Sc. Nanoscience & Technology (Integrated Programme), M.A. Media & Communication (Integrated Programme), B.Com., B.Sc. Information Security and Digital Forensics, B.A. Criminology	19th July 2019 (11.30 AM)
B.Tech. Aerospace Engineering, Biomedical Engineering, Civil Engineering, Computer Science and Engineering, Computer Science and Engineering (Specialization in Artificial Intelligence), Computer Science and Engineering (Data Analytics)	20th July 2019 (8.30 AM)
B.Tech. Electronics and Communications Engineering, Electronics and Communications Engineering (Specialization in IoT), Mechanical Engineering, Robotics & Automation	20th July 2019 (11.30 AM)

Congratulations on your provisional admission. You are directed to report with your parent /guardian for Institution enrollment (as per the above schedule and if you meet the eligibility criteria) along with this enrollment letter for joining the Institution. Your regular classes will commence from 22nd July 2019 onwards.

You are directed to submit the following documents in **ORIGINAL** along with three sets of photocopies on the day of enrollment.

- 1) Enrollment Letter & Payment Receipts for the full payment. **[The enrollment is a fully computerized process. The payment of full fees (University Academic & Hostel Fees) is mandatory for completing the enrollment process.** The parents are advised to pay the full fees in advance using Karunya's online payment facilities and print the online receipts to avoid any delay in the enrollment process. However, the parents can also pay the fees through any one of the following modes: (i) DD (in favour of **The Registrar, Karunya Institute of Technology and Sciences** payable at **Coimbatore**); (ii) Credit card / Debit card (service charges as applicable) (subject to the transaction limit prescribed by the banker)
- 2) SSLC Mark Statement or equivalent
- 3) HSC / Pre-degree / Intermediate Mark Statement or equivalent
- 4) Transfer and Conduct Certificate
- 5) Community Certificate & Copy of Aadhar Card
- 6) Photocopy of Sports /Games / Extra Curricular Activities Certificate (if any)
- 7) Passport size photographs – 6 copies
- 8) Income Certificate or Form-16 of Parent for the financial year 2018 – 2019
- 9) Proof for claiming the Special Scholarships (Please refer Sl. No.2 in notes) (Subject to verification as per norms)
 - a) Jesus Calls Young Partner Certificate (Obtained on or before 01 November 2018)
 - b) Wards of Alumni – Copy of Alumnus Degree Certificate/Transfer Certificate / Alumni ID card
 - c) Wards of Faculty / Staff of KITS / JC / SEESHA / Bethesda - ID Card Original along with the Ration Card
 - d) Siblings of Current or Alumnus of KITS – Siblings studying in KITS – ID Card Original along with the Ration Card
 - e) Child of a Pastor / Missionary – Authorized letter from the Registered Church or Missionary Organization subject to clearance from competent authority.

REGISTRAR

Notes:

1. For any clarification, contact the Admissions Help Desk. Toll Free No. 18004254300, Email: admissions@karunya.edu.
2. Scholarships will be applicable for the candidates of B.Tech. (Indian and NRI / Foreign Nationals), B.Sc. Horticulture (Indian and NRI/Foreign Nationals), B.Com. (NRI / Foreign Nationals), B.Sc. Information Security & Digital Forensics (NRI / Foreign Nationals), B.A. Criminology (NRI / Foreign Nationals) and PG Integrated Programmes (NRI / Foreign Nationals) as per the University norms & policy.

General Instructions

1. The parents and candidates are requested to report in the Bro. D.G.S. Dhinakaran Centre, Karunya Institute of Technology and Sciences (Deemed to be University), Coimbatore - 641 114 for enrollment at the Scheduled Date & Time. The University Officials of Karunya Institute of Technology and Sciences will address the gathering.
2. For the convenience of parents and candidates, special buses are arranged from Coimbatore to Karunya Deemed University at 5.30 AM, 6.00 AM, 7.00 AM, 9.00 AM and 11.30 AM from City Bus Stand – Gandhipuram (Near Hotel Tamil Nadu) and from Railway Station (Near State Bank of India) at 7.30 AM and 11.30 AM.
3. All parents & candidates who have paid the fees in full will go through the following enrollment processes:
 - (a) Verification of eligibility criteria
 - (b) Verification of fee payment receipts
 - (c) Verification of original certificates & submission of documents
 - (d) Enrollment & Register number generation
 - (e) Hostel & room allotment
 - (f) Biometric Registration
 - (g) Issuing of ID card

However, for those candidates who have not paid the fees in full shall pay the remaining fees (*in the limited available counters*) before proceeding to the automated enrollment process. The parents are advised to pay the full fees in advance using Karunya's online payment facilities and print the online receipts to avoid any delay in enrollment process. However, the parents can also pay the fees through anyone of the following modes: (i) DD (in favour of **The Registrar, Karunya Institute of Technology and Sciences** payable at **Coimbatore**); (ii) Credit card / Debit card (service charges as applicable) (*subject to the transaction limit prescribed by the banker*)

4. Breakfast and Lunch will be provided for all the parents and students in the Bro. D.G.S. Dhinakaran Centre.
5. Personal belongings such as beddings, bucket & mug, umbrella / jenkins, mosquito net, warm clothes, plate, cup and standard lock and key should be brought by the candidates for their own use. The above items may also be purchased from our **University Utility store**.
6. Students are required to report with all required certificates. The eligibility norms as indicated below for the admission will be strictly followed.

B.Tech. Programmes	Minimum eligibility
Aero Space Engineering, Civil Engineering, Computer Science & Engineering, Computer Science & Engineering (Specialization in Data Analytics), Computer Science & Engineering (Specialization in Artificial Intelligence), Electronics and Communications Engineering, Electronics and Communications Engineering (<i>Specialization in IoT</i>), Mechanical Engineering, Robotics and Automation	A pass in 10+2 or equivalent examination with 50% marks aggregate in Physics, Chemistry and Mathematics or A pass in 10+2 Vocational stream (with the subjects General machinist, electrical machines and appliances, electronic equipments, draughtsman civil, auto mechanic, textile technology, etc.) with any one of the Engineering related subjects namely Mathematics, Physics or Chemistry with minimum average percentage put together 50% .
Biomedical Engineering	A pass in 10+2 or equivalent examination with 50% marks aggregate in Physics, Chemistry and Mathematics or Biology
Biotechnology, Food Processing and Engineering	A pass in 10+2 or equivalent examination with 50% marks aggregate in Physics, Chemistry and Mathematics (or) A pass in 10+2 or equivalent examination with 50% marks aggregate in Physics, Chemistry and Biology / Zoology / Botany / Computer Science (<i>Provided the candidate has not studied Mathematics in +2 or Equivalent</i>).

Minimum eligibility for all other UG & Integrated Programmes	
B.Sc. Agriculture	Intermediate / 10+2 with PCM / PCB / PCMB /Agriculture (P-Physics, C-Chemistry, M - Mathematics, B-Biology) with 50% of marks from a recognized Board / University
B.Sc. Horticulture	Intermediate / 10+2 with PCB / PCMB / PCM / PC Forestry / Inter (Agriculture) (P - Physics, C - Chemistry, M - Mathematics, B - Biology) with 50% of marks from a recognized Board / University
B.Tech. Agricultural Engineering	Intermediate / 10+2 with PCM (P - Physics, C - Chemistry, M - Mathematics) with 50% of marks from a recognized Board / University.
M.Sc. Nanoscience and Technology (<i>Integrated Programme</i>)	A pass in 10+2 with Physics, Chemistry, Mathematics / Biology / Botany & Zoology / Computer Science or equivalent. The overall aggregate should be 50% and above.
M.A. Media & Communications (<i>Integrated Programme</i>) [Exit option is available after 3 years of study with B.A. in Media & Communications as per norms]	50% aggregate of marks in 10 + 2 or equivalent
B.Sc. Information Security and Digital Forensics	+2 with Physics, Chemistry and Mathematics / Biology / Biotechnology or equivalent with 50% of marks
B.A. Criminology	+2 / PUC or any Equivalent course with 50% of marks
B.Com.	50% aggregate of marks in 10+2 or equivalent

7. The regular classes for UG and Integrated programmes will start from July 22, 2019 onwards.

8. **Dress Code:**

All students should adhere to the following dress code within the University campus on all working days.

Boys: Students must be neatly dressed in formal trousers and shirts tucked-in with shoes, should be clean-shaven with a regular hair cut at all times when in campus. Earrings & ear studs are not permitted. During University functions and on special occasions, students should wear University uniform (Blazer, tie). **[T-shirts / Jeans and low waist trousers are not permitted.]**

Girls: Girl students are required to wear either salwar kameez or churidhar with dupatta. During University functions / Department programmes they are permitted to wear sarees / University uniform [Blazer].

9. Students are permitted to use cell phones only in the Hostels only and are not permitted to use them in the University Campus (Academic zone).

10. Karunya Institute of Technology and Sciences is a fully residential institution. **Day-scholar option is not available.**