

**PROPOSED MOA & RULES OF**  
**KARUNYA INSTITUTE OF TECHNOLOGY AND SCIENCES**  
**(DEEMED TO BE UNIVERSITY)**

**1. Name of the Trust:**

The name of the University Trust shall be Karunya University.

**2. Name of the Institution Deemed-to-be University along with its constituent units**

Karunya Institute of Technology and Sciences (Deemed-to-be-University)

**3. Office of the Trust and Deemed-to-be University**

**(i) The registered office of the Trust;**

No.16, Dr.D.G.S.Dhinakaran Road, Chennai – 600 028.

**(ii) The official address of institution.**

Karunya Institute of Technology and Sciences  
(Deemed-to-be-University)  
Karunya Nagar, Coimbatore – 641 114.

**4. Objectives**

4. (i) The objectives of the Karunya Institute of Technology and Sciences (Deemed-to-be-University) are;
4. (ii) To provide for higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit primarily at graduate, post-graduate and research degree levels fully conforming to the concept of university.
4. (iii) To engage also in different areas of specialization such as by making distinctive contributions to the objectives of the university education system that is academic engagement clearly distinguishable from programmes of an ordinary nature that lead to conventional degrees in arts, science, engineering, medicine, dental, pharmacy, management, law, etc. routinely offered by conventional institutions.
4. (iv) To provide for higher quality teaching, research and for the advancement of knowledge and its dissemination through various research programmes undertaken in-house by

substantial number of full time faculty / research scholars (Ph.ds. and Post-Doctoral) in diverse disciplines in the institution.

4. (v) provide for instruction and training in various branches of learning as it may deem fit;
4. (vi) undertake extra-mural studies, extension programmes and field outreach activities to contribute to the development of society;
4. (vii) do all such other acts and things as may be necessary or desirable to further the objectives of the University;
4. (viii) fulfill its obligations and preserve its character as Christian Minority Institution / Trust / University within the scope of Article 30 (1) of the Constitution.

### **5. Definitions**

5. (i) In these Regulations, unless the context otherwise requires:
5. (ii) “Act” means the University Grants Commission Act, 1956 [Act 3 of 1956]
5. (iii) “Campus” means Campus of the institution deemed to be university at Karunya Nagar, Coimbatore, Tamil Nadu wherein its major facilities, faculty, staff, students and its Academic Departments are located. The University has obtained a stay from the Honourable high Court at Madras to use the word “University”
5. (iv) ‘Off-campus centre’ means as approved (by the Central Government) centre of the institution deemed to be university beyond its Campus in the country,
5. (v) ‘Off-shore Campus’ means an approved (by the Central Government) centre of the institution deemed to be university beyond its Campus and outside India.
5. (vi) “Commission” means the University Grants Commission (UGC) constituted under the Act or any other body empowered to regulate an institution deemed to be university under any law for the time being in force.
5. (vii) “Constituent Institution” means an institution operating under the administrative, academic and financial control of the sponsoring body and declared as such under the Notification.

- 5. (viii) “Government” means the Central Government, unless the context so specifies
- 5. (ix) “Institution” means an institution for higher education engaged in teaching and research of high academic standards at the undergraduate, post-graduate or higher levels.
- 5. (x) “University” means “Institution deemed to be university” which is Karunya Institute of Technology & Sciences.
- 5. (xi) “Statutory body” means a body constituted under any law for the time being in force for determining or maintaining standards of quality in the relevant areas of higher education and bodies known as All India Council for Technical Education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), National Council for Teacher Education (NCTE), Bar Council of India (BCI), Indian Nursing Council (INC), etc. shall be the Statutory bodies for the purpose of these Regulations.
- 5. (xii) “Trust” means “Karunya University Trust” registered
- 5. (xiii) "Board of Trustees" means the Karunya University Board of Trustees.
- 5. (xiv) "Board of Management" means Board of Management of the University
- 5. (xv) “Regulations” means UGC regulations 2010.
- 5. (xvi) "Rules" means the Rules and Regulations of the Karunya Institute of Technology & Sciences (Deemed to be University)

## **6. Powers and Functions**

- 6. (i) To establish courses of study and research and to provide instruction and training in such branches of study as the University deems appropriate for the advancement of learning and dissemination of knowledge in such branches;
- 6. (ii) To confer degrees and to grant diplomas and /or certificates to persons who have satisfactorily completed the approved courses of study and/or research, as may be prescribed and shall have passed the prescribed examinations;
- 6. (iii) To institute and award visitorship, fellowship, prizes and medals;

6. (iv) To have greater interface with society and to have freedom to enlarge and enrich its programmes;
6. (v) To promote the cause of higher education by reaching out to socially, economically and physically disadvantaged;
6. (vi) To start schools and centres of excellence, departments, campuses, E learning, Distance learning, virtual educational portals and institutions in engineering technology, medicine, natural and applied sciences and arts, law, media, performing arts and in other faculties, based on the social and industrial needs, as per norms of the statutory bodies like the UGC, AICTE, MCI, BCI, ICAR and other related statutory agencies.
6. (vii) To introduce programmes of research and training in identified areas of national priorities in global context from time to time;
6. (viii) To set up special institutes such as community colleges and rural institutes etc. and offer need-based courses to the benefit of the community at large, as per the norms of the Govt. of India, UGC, AICTE and related statutory agencies.
6. (ix) To establish linkages with industry, business and service sectors and participate in industrial, business and service activities for enhancement of the objectives of the Trust or University.
6. (x) To undertake consultancy and testing service for augmenting its resources, based on its areas of expertise and facilities, to be made available to various types of users, like industries, companies and other institutions in India / abroad.
6. (xi) To provide lifelong learning opportunities, making use of e-education and other initiatives for its students, alumni and local communities, offered individually or in partnership with other Universities, social, professional and developmental organizations.
6. (xii) To facilitate creation and preparation of educational / research material in conventional mode (learning materials / text / reference books, journals) and in electronic (courseware, journals) forms, like: (i) audio / video tapes / cassettes for physical delivery and for broadcast uses (ii) Multimedia CDs for physical delivery and intranet / internet uses.
6. (xiii) To undertake other important academic functions such as

- A) Establishing networked learning centres at identified locations,
  - B) Entering into MoUs with Universities, Industries and Research Institutions for joint programmes.
  - C) Encouraging partnership / consortia with other Institutions for mutual benefit.
  - D) Enabling inter-institutional students' mobility by mutual credit transfer
6. (xiv) Promote filing of patents on innovative work done at the University.
6. (xv) Promote quality monitoring / assurance for the maintenance of quality, standard and relevance of academic / research programmes and other activities by following the practices recommended by NAAC with a view to increasing national, international image, visibility and competitiveness of the schools / departments.
6. (xvi) Undertake financial & physical resources, generation / mobilization from various sources, like Central / State Governments, non-governmental organizations, International funding agencies and philanthropists.
6. (xvii) Evolving & pursuing innovative and strategic methods;
6. (xviii) Offering developmental & educational services for a wide range of clients;
6. (xix) Forming consortia with other institutions;
6. (xx) Associating / collaborating with the private sectors.
6. (xxi) To exercise all other powers and carryout all other functions to fulfill its objectives.

## **7. Governance System**

- 7.(i) The University is a declared University Institution having right to administer and manage its affairs under the Article 30 (1) of the Constitution.
- 7.(ii) The University has been established by the Trust, which is managed by the Board of Trustees. The Board of Trustees shall have overall supervision and control over the University.
- 7.(iii) The University has the legal status of the Colleges / Trust as a Christian Minority Institution as declared by:

- a. The High Court of Madras; that 'Karunya Institute of Technology' is a Christian Minority Institution, vide decree dated 21/01/1994 in SA No. 257 of 1993.
- b. The National Commission for Minorities; New Delhi, vide their letter dated 11/9/1993 to the Secretary for Education, Government of Tamil Nadu.
- c. the State Government of Tamil Nadu;
  1. G.O. Ms. No. 616 dated 28/7/1995
  2. Higher Education Dept. Lr. No. 1438/J1/98 dated 21/7/98
  3. Higher Education Dept. Letter (Ms) No. 228 dated 17/5/99
  4. Higher Education Dept. Letter (Ms) No. 228 dated 5/7/2000

and shall continue to avail the benefits under the relevant rules.

- 7.(iv) These decrees ordinances and orders are deemed to apply to University which has evolved from Karunya Institute of Technology as Karunya University vide MHRD Notification dated 23.6.2004 G.O. No.F.9-3/2000-U.3 of the Govt. of India.
- 7.(v) The highest governing body of the University shall be a Board of Management which shall be headed by the Chancellor, who shall be the Managing Trustee of the Karunya UniversityTrust.

## **8. Admission and Fee Structure**

8. (i.)The University being a declared Christian Minority Institution, it shall have theright to admit Christian Minority students as permitted under the Article 30 (1) of the Constitution.
8. (ii.) Admissions shall be made on All-India-Basis to identical courses in the University through a common entrance test conducted by the University as adopted by the Board of Management of the University.
8. (iii.) It shall admit International students as per applicable laws.
8. (iv.) The fee structure for various programmes of study in the University shall also be in accordance with the Fee Regulations framed by the Government or by the Commission in this behalf from time to time.

8. (v.) The fees charged for the courses offered in the university shall be to meet the cost of running the courses and future development of the institution.
8. (vi.) The fee structure shall be displayed in the prospectus and on the university's website.
8. (vii.) The institution shall provide for equity and access to all deserving students.

### **9. Maintenance of Standards**

The University shall maintain standards, higher than the minimum, of instruction, academic and physical infrastructure, qualification of teachers, etc. as prescribed for college level institutions by the Commission or by the statutory / regulatory body concerned, such as All India Council for Technical Education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), National Council for Teacher's Education (NCTE), Bar Council of India (BCI), Indian Nursing Council (INC) etc. and shall obtain their approval for running various programmes of study, wherever applicable.

### **10. New Departments, Off-campus centres and off-Shore campus / campuses**

New Departments, off-campus centres and off-shore campuses shall be started by the University after prior approval of UGC/MHRD

### **11. Inclusion of other institutions under the ambit of institution deemed to be university**

New institutions under the ambit of the university shall be included only after prior approval of UGC/MHRD

### **12. Joint Programmes**

12. (i) The University may conduct joint academic programme(s) with other universities / institutions deemed to be universities in India and abroad with the prior approval of the Commission. The proposed joint programme(s) shall conform to the Acts and rules of the Commission that shall apply to such programmes from time to time.
12. (ii) The University shall have sufficient safeguards so as to protect the interests of students enrolled in such programmes.

12. (iii) The joint programmes shall be subjected to mandatory assessment and accreditation.

### **13. Institution Deemed to be University open to all**

13. (i) The University is a declared University under Article 30 (1) of the Constitution.
13. (ii) The admission and employment in the University shall be open to all citizens of India regardless of race, religion, caste or creed and the area / place of residence in India, subject the right of the University to admit student as permitted under Article 30 (1) of the Constitution.

### **14. Institution Deemed to be University to be Unitary**

The University shall be an unitary institution and not affiliate any other institution.

### **15. Reservation Policy**

The University being a declared University, it shall have the right to admit students of its choice as permitted under Article 30 (1) of the Constitution.

### **16. Distance Education**

The University shall start courses under distance mode only after prior approval of UGC.

### **17. Meetings of University Bodies**

The University shall conduct meetings of all its statutory bodies, like Board of Management, Academic Council etc. at regular intervals as per the Regulations and the minutes of each such meeting shall be displayed in the website of the institution.

### **18. Use of the word 'University'**

- 18.(i). The University has obtained a stay from the Honourable High Court at Madras on 30-09-2009 to use the word "University".



## **19. Consequences of violation of Regulations**

19. (i.) The Central Government / Commission shall have the right to cause an inspection of the university, its buildings, laboratories, its examinations, teaching and other work conducted or done by the university, and to cause an enquiry to be made, if considered necessary by the Central Government / UGC, in respect of any matter of the university.
19. (ii.) After conducting an inspection of the university by the Commission on its own or on the basis of any other authentic information or report received from any other reliable source(s) and after considering the explanation admitted by the university, if the Commission is satisfied that the university has violated any of the provisions of these Regulations or any directives issued by the Commission, the Commission may direct the university not to admit new students for the period to be decided by the Commission and in case of deliberate continuous violation of these regulations, may advise the Central Government for withdrawal of the declaration notifying the University as an institution deemed to be university.

## **Rules**

### **1. Management of the Institution**

The Management of the University shall be with the Board of Management of the University.

### **2. Other Authorities of the Institution**

2. A) The following shall be the other authorities of the University
- 2.A.. (i.) Academic Council
- 2.A.. (ii.) Planning and Monitoring Board
- 2.A.. (iii.) Finance Committee
- 2.A.. (iv.) Board of Studies
- 2.A.. (v.) Board of Research & Consultancy
- 2.A.. (vi.) Board of Extension & Continuing Education
- 2.A.. (vii.) Board of Distance Education / Virtual Education
- 2.A.. (viii.) Board of Publications

- 2.A.. (ix.) Board of Quality Assurance (IQAC)
  - 2.A.. (x.) Curriculum Committee - at faculty level
  - 2.A.. (xi.) School Committee - at School level
  - 2.A.. (xii.) Boards of Studies - at department level / School level
  - 2.A.. (xiii.) Board of Evaluation - at faculty level
  - 2.A.. (xiv.) Grievance Committee
2. B) Such other authorities as may be declared by the Rules to be authorities of the University from time to time.
2. C) The functions and the powers of other Bodies and Authorities will be provided by the Board of Management from time to time.

### **3. Composition of the Board of Management**

3. A) The Board of Management shall consist of the following members
- 3.A.. (i.) Chancellor .... Chairperson  
(as per the Article 30 (1) of the Constitution)
  - 3.A.. (ii.) Vice-Chancellor ..... Executive Secretary
  - 3.A.. (iii.) Pro-Vice-Chancellor
  - 3.A.. (iv.) Dean Academics, Dean Research & Consultancy (not exceeding two) (by rotation based on seniority)
  - 3.A.. (v.) Three eminent academicians as nominated by the Chancellor
  - 3.A.. (vi.) One eminent academician to be nominated by the Central Government in consultation with UGC
  - 3.A.. (vii.) Two teachers (from Professors, Associate Professors) One Professor by rotation based on Seniority
  - 3.A.. (viii.) Two nominees of the Karunya University Trust
  - 3.A.. (ix.) The Registrar, who shall be the non-member Joint Secretary

### 3. B) Terms of Membership of BOM

3.B. (i.) All the members of the Board of management other than the ex-officio members and the members of the teaching staff shall hold office for a term of three years and shall be eligible for reappointment.

3.B. (ii.) Members of teaching staff in the Board of Management shall hold office for a period of 2 years or till such time as they continue to be members of the teaching staff, whichever is less.

### 4. Powers of the Board of Management

4. (i) The Board of Management shall be the principal organ of Management and principal executive body of the University and shall have the following powers, namely:
4. (ii) To establish, on the advice of the Academic Council, Schools, Divisions and Departments for the academic work and functions of the University and to allocate areas of study, teaching and research to them;
4. (iii) To create teaching and academic posts, to determine the number, cadres and qualifications thereof as approved by the Commission, and statutory body concerned and the emoluments of such posts in consultation with the Finance Committee
4. (iv) To appoint such Professors, Associate Professors, Assistant Professors and other academic staff as may be necessary on the recommendation of the Selection committee;
4. (v) To lay down the duties and conditions of service of the Professors, Associate Professors and Assistant Professors and other academic staff of the university in consultation with the Academic Council.
4. (vi) To provide for appointment of Visiting Fellows and Visiting Professors;
4. (vii) To create administrative, ministerial and other necessary posts in terms of the cadres laid down and to make appointment thereof in consultation with the Finance Committee;
4. (viii) To constitute, for the benefit of the teaching, academic, technical, administrative and other staff, such pension, insurance, provident fund and gratuity as it may deem fit and aid in the establishment and support of Association, Institution, Funds, Trusts and conveyances calculated to benefit the staff and the students of the University

4. (ix) To regulate and enforce discipline among the employees of the university and to take appropriate disciplinary action, wherever necessary;
4. (x) To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the university;
4. (xi) To grant leave of absence to the Vice-Chancellor and to make necessary arrangements for carrying on his/her functions during the period of absence;
4. (xii) To approve the award of Degrees and diplomas based on the results of examinations and tests and to confer, grant or award Degrees, Diplomas, Certificate and other academic titles and distinctions;
4. (xiii) To fix the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations in consultation with the Academic Council and the Finance Committee;
4. (xiv) To institute Fellowships, including Travel Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Rules to be framed for the purpose;
4. (xv) To advise the holding Trustees on matters regarding acquisition, management and disposal of any immovable property on behalf of the university
4. (xvi) To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purpose of the university, on such terms and conditions as it may deem fit and proper, and to construct or alter and maintain any such building(s) or work(s); with the approval of the holding Trustees.
4. (xvii) To transfer or accept transfers of any movable property on behalf of the university with the approval of the holding Trustees;
4. (xviii) To execute with the approval of the holding Trustees conveyance, transfer Government Securities, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, movable or immovable, belonging to the university or to be acquired for the purposes of the university.
4. (xix) To issue appeals for funds for carrying out the objectives of the university and, consistent with the provisions of the objectives, to receive grants, donations, contributions, gifts,

prizes, scholarship, fees and other moneys, to give grants and donations, to award prizes, scholarships, etc;

4. (xx) To raise and borrow with the approval of holding Trustees money on bonds, mortgages, promissory notes or other obligations or securities founded or based on any of the properties and assets of the university, or without any securities, upon such terms and conditions as it may think fit and to pay out of the funds of the university, all expenses incidental to the raising of money and to repay and redeem the money borrowed;
4. (xxi) To draw and accept and make the endorse discount and negotiate Government of India's and other promissory notes, bills of exchange, cheques or other negotiable instruments;
4. (xxii) To maintain a fund to which shall be credited:
  - a) all moneys provided by the Central or State / UT Governments(s) / University Grants Commission;
  - b) all fees and other charges received by the university
  - c) all money received by the university as grants, gifts, donations, benefactions, bequest or transfers and
  - d) all money received by the university in any other manner or from any other source;
4. (xxiii) To open account or accounts of the university with anyone or more scheduled banks and to lay down the procedure for operating the same;
4. (xxiv) To deposit all moneys credited to the funds in scheduled banks or to invest them in consultation with the Finance Committee;
4. (xxv) To invest the funds of the university or money entrusted to the university in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment
4. (xxvi) To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts, including the balance sheet for every previous financial year, in such form as may be prescribed by the MOA/Rules.

4. (xxvii) To manage, regulate and administer the revenue, finance, accounts, investments, properties, business and all other administrative affairs of the university and for that purpose to appoint such agent or agents as it may deem fit;
4. (xxviii) To provide building or buildings, premises, furniture, fittings, equipments, appliance and other facilities required for carrying on the work of the university;
4. (xxix) To establish, maintain and manage residencies for faculty and staff and hostels for the students of the university;
4. (xxx) To recognize and maintain control and supervision on hostels owned and managed by other agencies for the students of the university and to rescind such recognition;
4. (xxxi) To appoint such committees for such purpose and with such powers as the Board of Management may think fit and to co-opt such persons on these Committees as it think fit;
4. (xxxii) To appoint in order to execute an instrument or transact any business of the university any person as attorney of the university with such powers as it may deem fit;
4. (xxxiii) To appoint Auditor(s) for the ensuing year;
4. (xxxiv) To select an emblem and to have a common seal for the university and to provide for the custody and use of such seal;
4. (xxxv) To delegate all or any of its powers to any committee or sub-committee constituted by it or to the Vice-Chancellor of the university or any other person;
4. (xxxvi) To conduct all administrative affairs of the university not otherwise specifically provided for;
4. (xxxvii) To take all necessary decisions for the smooth and efficient functioning of the university

## **5. Meetings of the Board of Management**

5. (i) The Board of Management shall meet at least four times a year. Not less than 15 days notice shall be given of a meeting of the Board of Management. Eight(8) members shall make the quorum for a Board of Management meeting.

5. (ii) Every meeting of the Board of Management shall be presided over by its Chairman and in his/her absence, by a member chosen by the members present, from amongst themselves.
5. (iii) Each member of the Board of Management, including its Chairman shall have one vote and decisions at the meetings of the Board shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.
5. (iv) Any business which it may be necessary for the Board of Management to perform may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board.

## **6. Termination of Membership**

If a member, other than the Vice-Chancellor, and those representing the teachers, accepts a full time appointment in the university or does not attend three consecutive meetings of the Board of Management without proper leave of absence, he / she shall cease to be a member of the Board of Management.

## **7. Constitution of Standing Committee and Ad-hoc Committee by the Board of Management**

Subject to the provision of the Rules of the university, the Board of Management may, by a resolution, constitute such Standing Committee or Ad-hoc Committee or Committees for such purposes and with such powers as the Board may think fit for discharging any function of the university or for inquiring into, reporting and advising upon any matter of the University.

The Board of Management may co-opt such persons on the Standing Committee or Ad-hoc Committees, as it may consider suitable.

## **8. Delegation of Powers of the Board of Management**

The Board of Management may, by a resolution, delegate to the Vice-Chancellor or any other officer of the University of the Standing Committee or the Ad-hoc Committee such of its powers as it may deem fit subject to the condition that the action taken by the Vice-Chancellor or the

officer concerned or the Standing Committee or the Ad-hoc Committee concerned in the exercise of the powers so delegated shall be reported at the next meeting of the Board of Management.

### **9. Academic Council (AC)**

The Academic Council shall be the principal academic body of the university and shall, subject to the provision of the Rules, have the control over and be responsible for the maintenance of standards of teaching, research and training, approval of syllabus, coordination of research activities, examinations and tests within the Institution/University and shall exercise such powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules of the institution.

### **10. Composition of Academic Council**

10. (i) The Academic Council shall consist of the following persons, namely;

1. Vice-Chancellor..... Chairperson
2. Pro-Vice-Chancellor
3. Dean (Academic Affairs) - Co - chairman
4. Dean (Research)& Consultancy
5. Controller of Examinations
6. Heads of the Departments /Schools / Directors
7. Ten / Professor other than the Heads of the Schools/Departments (by rotation of seniority)
8. Three / Associate Professors from the Departments other than the Heads of the Schools/Departments by rotation of seniority.
9. Three Assistant Professors from the Schools/ Departments by rotation of seniority
10. Three persons from amongst educationists of repute or persons from any other field related to the activities of the institution deemed to be university who are not in the service of the institution deemed to be university, nominated by the Vice-Chancellor/ Board of Management.
11. Three persons who are not members of the teaching staff, co-opted by the Academic Council for their specialized knowledge.



12. The Registrar, who shall be the Joint Secretary of the Academic Council.
13. The representation of different categories shall be only through rotation and not through election.

### **11. Term of Membership**

The term of members other than the ex-officio members shall be two years.

### **12. Powers and Functions of the Academic Council**

The Academic Council shall have the following powers and duties, namely:

12. (i) To consider matters of academic interest either on its own initiative or at the instance of the Board of Management or those proposed by the Schools / Departments / Faculties and to take proper action thereon;
12. (ii) To exercise general supervision over the academic work of the university and to give direction regarding methods of instruction, evaluation, and improvements in academic standards;
12. (iii) To promote research within the university, acquire reports on such researches from time to time;
12. (iv) To prescribe courses of study leading to degrees and diplomas of the university.
12. (v) To make arrangements for the conduct of examinations in conformity with the Rules;
12. (vi) To appoint examiners, moderators, tabulators and such other personnel for different examinations;
12. (vii) To maintain proper standards of the examinations;
12. (viii) To recognize diplomas and degrees of universities and other institutions and to determine equivalence with the diploma and degrees of the Institutions/ University
12. (ix) To suggest measures of Schools/Departmental coordination
12. (x) To make recommendations to the Board of Management on:
  - a. Measures for improvement of standards of teaching research and training

- b. Institution of Fellowships, Travel Fellowships, Scholarships, Medals, Prizes etc.
  - c. The establishment or abolition of Schools/ Departments / Centres; and
  - d. To frame rules covering the academic functioning of the Institution/ University, admissions, examinations, award of fellowships and studentships, free-ships, concessions, attendance, discipline, residence etc.
12. (xi) To appoint sub-committees to advice on such specific matters as may be referred to it by the Board of Management;
  12. (xii) To consider the recommendations of the sub-committees and to take such action as the circumstances of each case may require;
  12. (xiii) To take periodical review of the activities of the Schools / Departments / Centres and to take
  12. (xiv) Appropriate action with a view to maintaining and improving standards of instruction;
  12. (xv) To recommend institution of teaching posts (Professors, Associate Professors and Assistant Professors) to the Board of Management; and
  12. (xvi) To exercise such other powers and perform such other duties as may be conferred by the Board of Management or imposed upon it by the Rules.
  12. (xvii) make regulations regarding courses of study covered under twinning programmes with other Universities / Institutes.
  12. (xviii) coin rules to transfer and accept credits in the case of students opting for mobility by taking up programmes of other approved institutions / Universities.
  12. (xix) approve short-term value added courses / career oriented courses offered by the University departments for both the regular students and adult learners
  12. (xx) approve of all e-educational initiatives undertaken by the departments.
  12. (xxi) approve of all virtual educational initiatives undertaken by the Schools / departments

### **13. Meeting of the Academic Council**

13. (i) The Academic Council shall meet as often as may be necessary but not less than three times during an academic year. Not less than 15 days' notice shall be given of a meeting of the Academic Council.

13. (ii) One third of the total number of members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.
13. (iii) Each member, including its Chairman, shall have one vote and decisions at the meetings of the Academic Council shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.
13. (iv) Any business which it may be necessary for the Academic Council to perform, except such as may be placed before its meeting, may be carried out by circulation of the resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council, provided that at least one half of the total number of the members of the Academic Council have recorded their views on the resolution.

#### **14. Planning and Monitoring Board**

14. (i) The Planning and Monitoring Board shall be the principal Planning Body of the university and shall be responsible for the monitoring of the development programmes of the university.
14. (ii) The Vice-Chancellor shall be the Chairman of the Planning and Monitoring Board. The Registrar shall be its Secretary. It may include seven internal members and three outside eminent experts, including one nominee of the UGC.
14. (iii) Composition:
- |   |               |
|---|---------------|
| 1. Vice -Chancellor   | - Chairperson |
| 2. Three Professors Nominated by the Chancellor   | - Members     |
| 3. Librarian  | - Member      |
| 4. Head Computer Centre   | - Member      |
| 5. Two non-Teaching Staff nominated by the Chancellor<br>(One from Administrative and one from Technical)                   | - Member      |
| 6. Three Students to be nominated by the Vice - Chancellor<br>(One UG and PG each (Academic Toppers and the sports captain) | - Member      |
| 7. Nominee of UGC   | - Member      |
| 8. One Expert in Higher education (Chancellor's Nominee)  | - Member      |

9. One Expert from Industry (Chancellor's Nominee) - Member

10. Registrar - Member Secretary

14. (iv) The constitution, powers and functions of the Planning and Monitoring Board shall be prescribed by the Rules.
14. (v) The Planning and Monitoring Board would advise the Board of Management and the Academic Council on any matter which it considers necessary for the fulfillment of the objectives of the university.
14. (vi) The recommendations of the Planning and Monitoring Board shall be placed before the Board of Management for consideration and approval. Proposals relating to the academic matters may be processed through the Academic Council.

### **15. Finance Committee (FC)**

There shall be a Finance Committee to provide oversight of the Financial Management of the University. The Finance Committee will report to the Board of Management.

### **16. Composition of the Finance Committee:**

The Finance Committee shall consist of the following members.

1. Chancellor (Managing Trustee of the Trust) Chairperson  
(as per the Article 30 (1) of the Constitution)
2. Vice-Chancellor
3. A person nominated by the Karunya University Trust
4. One nominee of the Board of Management
5. Dean Academics
6. One Senior Faculty not below the rank of Professor nominated by the Chancellor.
7. Registrar
8. Finance Officer – Secretary (not a member)

### **17. Terms of Office of the Finance Committee**

All members of the Finance Committee other than ex-officio members shall hold office for a term of three years.

### **18. Powers and Functions of the Finance Committee**

18. (i.) To consider the annual accounts and financial estimates of the University and submit them to the Board of Management for approval
18. (ii.) To consider and recommend the annual budget and revised estimates to the Board of Management. And implement activity based budgeting to allocate budgetary resources amidst schools/departments of the University annually.
18. (iii.) To fix limits of the total recurring expenditure and the total non-recurring expenditure of the year based on the income and resources of University.
18. (iv.) To recommend on the rate of remuneration payable to question paper setters, answer paper evaluators their TA / DA, etc.
18. (v.) To make recommendations / ratification of decisions of revisions of DA to regular and contractual staff of the University
18. (vi.) To recommend on the pay and allowances of casual workers.
18. (vii.) To recommend incentives to be paid to faculty and non-teaching staff based on objective performance indicators set by the IQAC of the University.
18. (viii.) No expenditure other than that provided in the budget shall be incurred by the University
18. (ix.) without the approval of the Finance.

### **19. Meetings of the Finance Committee**

The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinize proposals for expenditure. Five members shall constitute the quorum for the meeting.

## **20. Board of Studies**

20. (i.) There shall be one Board of Studies for each School / Department of the University
20. (ii.) The Board of Studies of each School / Department shall consist of:
1. Director of School / Head of the Department – Chairperson
  2. Dean Academics
  3. All Professors of the School / Department
  4. Two Associate Professors of the School / Department by rotation of seniority
  5. Two Assistant Professors of the School / Department by rotation of seniority
  6. Not more than 2 persons to be co-opted for their expert knowledge including those belonging to the profession or industry concerned.
  7. Any other person involved in teaching, research. Syllabus formation can be invited by the Director of School.

## **21. Selection Committee**

21. A). (i) There will be a Selection Committee for making recommendations to the Board of Management for appointment to the post of Officers, Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed by the Rules, in the Institution/ University.
21. A). (ii) Every Selection Committee shall be constituted in accordance with the Rules framed by the Board of Management.

### **21. B) Selection/Search Committee for appointment of Vice-Chancellor**

- 21.B(i) There shall be a Selection/Search Committee constituted by the Chancellor for the purpose of recommending to the Chancellor a panel of three names for appointment of Vice-chancellor. The Chancellor shall select a suitable person from the panel and appoint him / her as the Vice-chancellor.
- 21.B(ii) The Committee shall consist of the following members

1. One nominee of the Chancellor - Convenor

2. One Eminent Educationalists appointed by the Board of Trustees - Member
3. One nominee of the Central Govt. in consultation with UGC - Member

21.B(iii) The Committee shall submit its recommendation to the Chancellor for appointment. If the Chancellor does not approve of any of these persons so recommended, he shall have the power to reconstitute a fresh committee and call for a fresh panel. The Chancellor may also invite an Eminent Scholar / Scientist / Administrator from within India or outside and offer him/her an appointment directly. Appointing Vice-chancellor, Directors, Registrar and Finance Officer or any other Executive Officer, shall be within the powers of the Chancellor.

**21.C) Selection Committee for appointment of Pro-VC, Deans, Directors, Registrar and other Executive officers**

- 1) Chancellor or his nominee : Chairman
- 2) Vice-Chancellor : Member
- 3) A member of BOM : Member

The Committee shall submit the recommendation to the Chancellor for final decision.

**21. D) Selection/HR Committee for appointment of teaching staff**

21.D(i.) There shall be a Selection Committee for making recommendation to the Chancellor / Board of Trustees for appointment to the posts of Professors, Associate Professors and Assistant Professors in the University and such other posts as may be prescribed by the Bye-laws.

21.D(ii.) Every Selection Committee for appointment of all teaching staff shall consist of the following members

1. Vice-Chancellor - Chairman
2. A person nominated by the Chancellor - Member
3. Director of the respective School / Chairman, Board of Studies, provided he/she is a Professor or Reader - Member
4. One subject expert nominated by the Chancellor from outside the University - Member
5. Director – Value Education - Member

- |                   |             |
|-------------------|-------------|
| 6. Registrar      | - Secretary |
| 7. Dean Academics | - Member    |

21.D(iii.)The Committee shall submit the recommendation to the Chancellor for final decision.

**21.E) Selection/HR Committee for the appointment of Administrative and Non-Teaching Staff**

- |   |             |
|---|-------------|
| 1. Vice-Chancellor  | - Chairman  |
| 2. A person nominated by the Chancellor                                       | - Member    |
| 3. Director of the respective School / Director - Operations,                 | - Member    |
| 4. One subject expert nominated by the Chancellor from outside the University | - Member    |
| 5. Director ( Value Education)  | - Member    |
| 6. Registrar  | - Secretary |
| 7. Dean Academics   | - Member    |

Practical Test shall be conducted wherever necessary. Committee shall submit its recommendation to the Chancellor for approval.

**22.Meetings of the Selection Committee**

- 22(i) The meetings of the Selection Committees shall be convened by the Chairman of the Selection Committee as and when necessary.
- 22(ii) Four members of the Selection Committee or simple majority consisting of one expert and the Chancellor's nominee shall form the quorum.
- 22(iii) If the Board of Management is unable to accept the recommendations of the Selection Committee, it shall record its reasons thereof and require an appropriate review by a high power committee.



22(iv) In all selections, the decision of the Chancellor shall be final.

### **23. Officers of the institution Deemed-to-be University**

The following shall be the Officers of the University.

1. Chancellor
2. Vice-Chancellor
3. Pro-Vice-Chancellor
4. Registrar
5. Finance Officer
6. Controller of Examinations
7. Such other officers as may be prescribed in the Rules of the institution deemed to be University or appointed by the Chancellor to fulfill the objectives of the University.

### **24. Chancellor**

- 24(i.) The Managing Trustee of the University Trust shall be the Chancellor of the University. The Managing Trustee, however, may nominate or appoint any other person as the Chancellor of the University in consultation with the Board of Trustees for a term to be specified. The Chancellor by virtue of his/her office shall be the Head of the University.
- 24(ii.) Where power is conferred upon the Chancellor to nominate persons to Authorities, the Chancellor shall, to the extent necessary, nominate persons to represent the various interests for the furtherance of the objectives of the University.
- 24(iii.) The Chancellor shall preside over the convocations of the University, whenever present.
- 24(iv.) The Chancellor may call for and examine the record of any officer or authority of the University in respect of any proceedings, to satisfy himself/herself as to the regularity of such proceedings or the correctness, legality or propriety of any decision passed or order made therein; and if in any case, it appears to the Chancellor that any such decision or order should be modified, annulled, reversed or remitted for reconsideration, he/she may pass orders accordingly.

## **25. Vice-Chancellor**

- 25.(i) The Vice-Chancellor shall be a whole time salaried officer of the University and shall be appointed by the Chancellor as suggested by a Search-cum-Selection Committee passed as per the Rules.
- 25.(ii) The Vice-Chancellor shall hold office for a term of 5 years. He shall be eligible for a second term, provided that in no case shall he hold office beyond the age of 70 years.
- 25.(iii) Provided that notwithstanding the expiry of the period of 5 years, he/she may continue in office for not more than six months or till his/her successor is appointed and the latter assumes office, whichever, is earlier.
- 25.(iv) In case of the office of the Vice-Chancellor becoming vacant due to death, resignation or otherwise and in case of his/her absence due to illness or any other cause, The Chancellor shall appoint the Pro-Vice-Chancellor or the Dean Academics who shall perform the duties of the Vice-Chancellor until a new Vice-Chancellor is appointed or the existing Vice-Chancellor resumes duties, as the case may be.

## **26. Powers of the Vice-Chancellor**

- 26. (i.) The Vice-Chancellor shall be the Principal Executive Officer of the university and shall exercise general supervision and control over the affairs of the university and shall be mainly responsible for implementation of the decisions of all the authorities of the University.
- 26. (ii.) The Vice-Chancellor shall be the Ex-officio Chairman of the Academic Council, the Planning and Monitoring Board.
- 26. (iii.) The Vice-Chancellor shall have the power to convene or cause to be convened meeting of the various authorities of the University wherein he is the Chairman.
- 26. (iv.) The Vice-Chancellor may, if he/she is of the opinion that immediate action is called for on any matter, he/she shall exercise any power conferred upon any authority of the university under its Regulations and Rules, and take such action or proceed to take such action and shall report to the authority concerned on the action taken by him / her on such matters.

26. (v.) Provided that if the authority concerned as mentioned in clause 26. (iv) above is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor whose decision thereon shall be final.
26. (vi.) Provided further that any person in the service of the University is aggrieved by the action taken by the Vice-chancellor under the said clause he/she shall have the right to appeal against such action to the Board of Management within 30 days from the date of which such action is communicated to him and thereupon the Board of Management may confirm, modify or reverse the action taken by the Vice-Chancellor.
26. (vii.) It shall be the duty of the Vice-Chancellor to ensure that Regulations and Rules of the University are duly observed and implemented and he / she shall have all the necessary powers in this regard.
26. (viii.) All powers relating to the proper maintenance and discipline of the university shall be vested in the Vice-Chancellor.
26. (ix.) The Vice-Chancellor shall have the power to re-delegate some of the powers to any of his / her subordinate officers with the concurrence and approval of the Board of Management/ Chancellor.
26. (x.) The Vice-Chancellor shall exercise all other powers as may be delegated to him/her by the Board of Management/ Chancellor.
26. (xi.) The Vice-Chancellor shall exercise such other powers and perform such other functions as may be prescribed by the Regulations, Rules and Bye-Laws.

## **27. Pro-Vice-Chancellor**

27. (i.) The post of the Pro-Vice-Chancellor may be created with the approval of the Board of Management.
27. (ii.) The Pro-Vice-Chancellor shall be appointed by the Board of Management on the recommendation of the Vice-Chancellor.
27. (iii.) The Pro-Vice-Chancellor shall hold office co-terminus with the office of the Vice-Chancellor and at the pleasure of Vice-Chancellor.

27. (iv.) The Pro-Vice-Chancellor shall have the powers and duties as prescribed by Rules of the University.

## **28. Registrar**

28. (i.) The Registrar shall be a whole time salaried officer of the institution deemed to be university and shall be appointed by the Chancellor on the recommendations of the Selection Committee as laid down in Rules.

28. (ii.) The emoluments and other terms and conditions of service of the Registrar shall be as prescribed by Rules of the University

28. (iii.) When the office of the Registrar is vacant or when the Registrar is absent by reason of illness or any other reason, the duties and functions of the Registrar shall be performed by such other person as the Vice-Chancellor may appoint for the purpose as approved by the Chancellor.

28. (iv.) Registrar shall be ex-officio Secretary of the Board of Management and Academic Council, the Planning and Monitoring Board and the Boards where specified but shall not be deemed to be a member of any of these authorities

28. (v.) Registrar shall be directly responsible to the Vice-Chancellor and shall work under his direction.

28. (vi.) The following shall be the duties of the Registrar:-

1. To be the custodian of the records and the funds and such other property of the university as the Board of Management may commit to his / her charge;
2. To conduct the official correspondence on behalf of the authorities of the university.
3. To issue notices convening meetings of the authorities of the University and all Committees and sub-Committees appointed by any of these authorities.
4. To maintain the minutes of the meetings of all the authorities of the University and of all the Committees and sub-committees appointed by any of these authorities.
5. To make arrangements for and supervise the examinations conducted by the University;

6. To represent the university in suits or proceedings by or against the University, sign powers of attorney and perform pleadings or depute his / her representatives for this purpose;
7. To enter into agreement, sign documents and authenticate records on behalf of the university;
8. To make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the university;
9. To perform such other duties as may be specified in the Rules or as may be assigned by the Board of Management or the Vice-Chancellor from time to time.

**29. Finance Officer**

- 29.(i) The Finance Officer shall be a whole time salaried officer of the University and shall be appointed by the Board of Management.
- 29.(ii) The emoluments and other terms and conditions of service of the Finance Officer shall be as may be prescribed by Rules of the university;
- 29.(iii) The Finance Officer shall work under the direction of the Vice-Chancellor and shall be responsible to the Board of Management through the Vice-Chancellor.
- 29.(iv) He /She shall be responsible for the preparation of annual budget, estimate and statements of account for submission to the Finance Committee and the Board of Management.
- 29.(v) He / She shall be responsible for the management of funds and investments of University, subject to the control of Board of Management.
- 29.(vi) To arrange for annual audit of all the accounts of the University.
- 29.(vii) To represent the University/ Trust in all legal matters pertaining to Finance and Tax Returns.
- 29.(viii) The Finance Office will discharge any other duties assigned by the Vice-Chancellor / Chancellor.

### **30. Controller of Examinations**

- 30.(i.) The Controller of Examinations shall be appointed by the Board of Management
- 30.(ii.) He/She shall report to the Vice Chancellor.
- 30.(iii.) The emoluments and other terms and conditions of service of the Controller of Examination shall be as may be prescribed by Rules of the institution deemed to be university;
- 30.(iv.) The Controller of Examinations shall ensure that all the specific directions of the Board of Management, Academic Council and Vice-Chancellor in respect of examination and evaluation are complied with.
- 30.(v.) To perform such other duties as may be specified in the Rules or as specified by the Board of Management from time to time

### **31. Deans**

#### **31. A) Dean (Academic Affairs)**

- 31.A.(i) Will be responsible for overall academic administration and co-ordinate the work of the Schools. Other responsibilities will include academic development, maintenance of standards, collaborations and accreditations, etc provided from time to time.
- 31.A.(ii) To perform such other duties as may be specified in the Rules or as specified by the Board of Management from time to time.
- 31.A.(iii) Dean Academics shall be the Co- Chairman of the Academic Council

#### **31. B) Dean (Research & Consultancy)**

- 31.B.(i) Will be responsible for the management of academic research and consultancy. This will include monitoring doctoral and post-doctoral research, research projects, publications, product development and research collaboration with other institutions provided from time to time.
- 31.B.(ii) To perform such other duties as may be specified in the Rules or as specified by the Board of Management from time to time.

### **32. Heads of the Schools**

- 32.(i.) The Departments dealing with allied subjects could be grouped into School. Each School may be headed by a Director.
- 32.(ii.) The Director shall be appointed by the Chancellor.
- 32.(iii.) The Director shall be responsible to the Vice-chancellor for managing, teaching, research, extension, and other activities of the School of which he/she is the Director, unless some specific items are expressly committed by the Board of Management to some other individual. He /She will be the chairman of the SCHOOL COMMITTEE.
- 32.(iv.) The responsibilities and powers of the Director shall be prescribed by BOM and provided in the Bye-laws of the University.
- 32.(v.) The term of the Director shall normally be 3 years and he / she shall be eligible for reappointment for one more term, but not for two consecutive terms.

### **33. Delegation of Powers**

Subject to the provisions of these Regulations and Rules, any authority or officer of the University, with the approval of Board of Management, may delegate its power to any other authority or officer or person under their respective control and subject to the conditions that the overall responsibility for exercising the powers so delegated shall continue to rest in the authority or officer delegating such powers.

### **34. Seniority list**

- 34.(i) Whenever in accordance with these Rules any person is to hold an office or to be a member of an authority of the university by rotation of seniority, such seniority shall be determined according to the length of the continuous service of such person in the grade in the university in accordance with such other principles as the Board of Management may from time to time prescribe.
- 34.(ii) It shall be the duty of the Registrar to prepare and maintain in respect of each class/cadre of persons to whom the provisions of these Rules apply a complete and up-to-date seniority list in accordance with the provisions of the foregoing clause.

34.(iii) If two or more persons have equal length of continuous service in a particular grade/cadre or the relative seniority of any person or persons is in doubt, the Registrar may on his/her own notion and shall at the request of any such person, submit the matter to the Chairman of the Board whose decision shall be final and binding.

### **35. Dispute as to Membership**

If any question arises, whether any person has been duly nominated or appointed, as or is entitled to be a member of any authority or any committee of the University, the matter shall be referred to the Chancellor, whose decision thereon shall be final and binding

### **36. Grievance Redress Mechanism**

For individual grievances and complaint(s), a Grievance redress mechanism is prescribed by way of appointing a HR Committee.

### **37. Resignation**

Any member other than an ex-officio member of any authority may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as it is accepted by the Chancellor or the Chairman of the Board of Management, as the case may be.

### **39. Acting Chairman of the Meetings**

Where no provision is made for a Chairman to preside over a meeting of an authority of the university or any committee of such authority, or if the Chairman so provided is absent, the members present may select one from amongst themselves to preside at such meeting.

### **40. Validation of certain actions, decisions**

No action or proceedings of any authority or anybody or any committee of the university shall be invalid merely by any reason of any vacancy therein or any defect in the Constitution thereof..



**41. Disqualification**

41.(i) A person shall be disqualified for being chosen as and for being a member of any of the authorities of the university;

- a) If he/she is of unsound mind
- b) If he/she is an un-discharged insolvent
- c) If he/she has been convicted by a court of law of an offence involving moral turpitude

41.(ii) If any question arises as to whether a person is or has been subjected to any disqualifications mentioned above, the question shall be referred for decision to the Chancellor and his decision shall be final.

**42. Filling of Casual Vacancies**

Casual vacancies among the members (other than ex-officio members) of any authority or any Committee of the university shall be filled as soon as it may be convenient by the such authority or the person who appointed or co-opted the member whose place has become vacant and the person appointed or co-opted to a casual vacancy shall be member of such authority or committee for the residual term for which the person whose place he / she fills would have been a member.

**43. Review of the Academic Activities of the Institution deemed to be university**

The functioning of the University may be reviewed after a period of every 5 year or earlier, if necessary, by a Committee appointed by the Commission.

**44. Inspection of the institution deemed to be University by the Commission**

44.(i) The Commission may cause an inspection, to be made by such person or persons as it may direct, of the university, its buildings, fixtures and fittings, laboratories and equipment as also examinations, teaching and other work carried on or done and if necessary, to cause an inquiry to be made in respect of any matter connected with the administration or finances of the university

44.(ii) The Commission shall, in every case, give notice to the University of its intension to cause an inspection or inquiry to be made and on receipt of such a notice, the

University shall have the right to make such representations to the Commission as it may consider necessary.

- 44.(iii) Where an inspection or inquiry has been caused to be made by the Commission, the University shall be entitled to appoint a representative who shall have the right to be present and to be heard at such inspection or inquiry.
- 44.(iv) The Commission may communicate the result of such inspection or inquiry together with such advice as it may be pleased to offer as to the action to be taken by the University to the Vice-Chancellor who shall communicate the same to the Board of Management.
- 44.(v) The Board of Management shall give proper consideration to the said communication regarding the result of inspection or inquiry and the proposals for action by the university and communicate to the Commission the action, if any, which it proposes to take or has taken upon the result of such inspection or inquiry.
- 44.(vi) Where the Board of Management does not, within a reasonable time, take any action to the satisfaction of the Government of India, the Government of India may after giving due consideration to the explanation furnished or representation made by the Board of Management to it, issue such directions as it may think fit and the Board of Management shall comply with such directions, to the extent they do not violate the rights of this Minority University under Act 30(1) of the Constitution of India.

#### **45. Income and Property of the institution deemed to be university to be utilized for its objectives only**

The income and property of the University shall be utilized solely for promoting the objectives of the University.

#### **46. Ban on payment or transferring of the Income and Property of the University by way of Profit**

No portion of the income and property of the University shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise however by way of profit to the persons who were at any time or are members of the university or to any of them or any persons claiming through them, provided that nothing herein contained shall prevent the payment in good faith of

remuneration to any member thereof or other person as consideration for any service rendered to the University or for travelling or other allowances and such other charges.

#### **47. Funds, Accounts, Audits and Annual Report**

- 47.(i) The accounts of the University shall be maintained in the name of the University and not in the name of the sponsoring Society or Trust. The accounts of the University shall be kept in such forms as may be laid down by the Board of Management and shall conform to the rules, if any, prescribed by the Commission. The accounts of the University shall be open for examination by the Controller and Auditor General of India. The accounts shall also be open for inspection by the Commission.
- 47.(ii) The annual financial statements and accounts shall be audited by the Chartered Accountant of the university.
- 47.(iii) Annual Reports and the Audit Reports shall be submitted by the University to the Commission within nine months of the closure of the accounting year.

#### **48. Rules of the institution deemed to be university**

- 48.(i) Subject to the provisions of the Regulations and the Rules of the Commission, the Board of Management shall, in addition to all other powers vested in it, have the power to frame the Rules of the University that may provide for all or any of the following matters:-
- 48.(ii) Establishment of Schools / Departments of teaching
- 48.(iii) Courses of study to be laid down for all degrees, diploma and certificates of the university
- 48.(iv) Grant of academic awards (such as degrees and diplomas) and distinctions
- 48.(v) Admission of students to and their enrolment as such;
- 48.(vi) The fees to be charged for courses of study and for admission to the examinations, degrees, diplomas and certificates of the university
- 48.(vii) Conduct of examinations, appointment of examiners and approval and publication of results thereof;
- 48.(viii) Institution of award of fellowships, scholarships, studentships, medals and prizes and prescription of the conditions thereof;

- 48.(ix) Maintenance of discipline among the students
- 48.(x) Maintenance of discipline among the employees
- 48.(xi) Establishment of halls of residence and conditions of residence and health of the students
- 48.(xii) Classification, emoluments, method of appointment and determination of the terms and conditions of service of the staff
- 48.(xiii) Such other powers, functions and duties of the Academic Council as are not mentioned elsewhere
- 48.(xiv) Constitution, powers and functions of the Planning and Monitoring Board
- 48.(xv) Powers and functions of the Board of Studies
- 48.(xvi) Composition, power and functions of the Grievance Redress Mechanism
- 48.(xvii) Prescribing person as such other officers of the institution deemed to be university
- 48.(xviii) Such other powers and functions of the Vice-Chancellor as are not specified elsewhere
- 48.(xix) Emoluments, terms and conditions of services of the Registrar
- 48.(xx) Emoluments, terms and conditions of services of the Finance Officer
- 48.(xxi) Constitution of pension, provident fund, insurance etc. for the benefit of the officers, teachers, and the other staff.
- 48.(xxii) Establishment of special centres
- 48.(xxiii) Creation composition and functions of any committees or body, which is considered necessary for the work of the university.
- 48.(xxiv) Procedure for preparation and submission of budget estimates
- 48.(xxv) Procedure for convening of meeting of any authority or committee
- 48.(xxvi) Laying down of procedures to be observed at any meeting of any authority or any committee
- 48.(xxvii) Constitution of any other body as an authority of the university
- 48.(xxviii) Delegation of powers to any authority or officer

48.(xxix) All other matters by this regulation or the Rules may be provided but no rule shall be made affecting the condition of residence, health, discipline, admission, enrolment of students, conditions, mode of appointments, duties of examiners, conduct of and standard of examinations or any course of study without consulting the Academic Council.

#### **49. Interpretation clause**

In the event of conflict of opinion with regard to interpretation of Regulations or the Rules of the Commission, the opinion of the Commission/ UGC shall be final.

#### **50. Adjustment of Income and Property on Dissolution of the institution deemed to be university**

If on the winding up or dissolution of the university there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the University or any of them, but shall be transferred to the founding Trustees or other bodies in consultation with the agencies concerned who have helped in creation of those assets.

#### **51. Legal Proceedings**

51.(i) The person in whose name University may sue or be sued shall be the Registrar.

51.(ii) No suit or legal proceedings shall lie against the Central Government or the Commission or the University or an Officer of University or a member of the authority of University in respect of anything done or purported or intended to be done in pursuance of any of these Regulations.

#### **52. Alteration, Amendments and Additions to the Rules governing the functioning of the institution deemed to be university**

No Rule and Bye law governing the functioning of the University may be altered, amended and added to by the Board of Management / Board of Trustees or such other competent body to the effect that it is in conflict with or to the detriment of the provisions of these Regulations and no alteration, amendment or addition to the Rules and bye laws shall be given effect to without the prior approval of the Commission in accordance with the provision of the Societies Regulation Act, 1860 or the relevant Public Trust Act as in force for the time being

\*\*\*\*\*